



AFRICAN ADVANCED LEVEL TELECOMMUNICATIONS INSTITUTE (AFRALTI)

TRAINING WORKSHOP OUTLINE

Title:	Postal and Courier and Security Standards
Dates:	19th – 21st March 2018
Duration:	3 days
Venue:	AFRALTI. Nairobi, Kenya

Course Overview

This workshop aims to underscore the importance of security in the postal and courier operations. In carrying out their operations, the Postal and the Courier industry should ensure the safety of its employees, customers and their assets as well as safeguard mails, packages and other goods in their networks from fraud, theft and misuse. The course will provide participants with the standards necessary for the enhancement of security of all operations within the Postal and Courier sector.

Target Audience

Managers and officers working in Mail and Courier, Supply Chain, Operations, Customer Service, Facilities Management, Security and Safety.

Pre-requisite: Knowledge of Postal Courier and Operations.

Methodology

The workshop will be delivered through a combination of power point presentations, case studies, discussions and group presentations.

Workshop Objectives

The main objective of the workshop is to enhance the security of all operations within the Postal and Courier Sector by equipping participants with skills in:

- Postal and Courier Security Standards
- Identifying dangerous goods acceptable in international mails
- Knowledge of their role in preventing the introduction of non – mailable dangerous goods into the mail stream.
- Security compliance auditing

Workshop Topics

Module 1: Postal and Courier Security Standards

Module 2: Dangerous goods

Module 3: Prohibited Goods

Module 4: Postal and Security Plans

Module 5: Compliance Audits

For more information, please contact us on
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