



Transformative
Training

Career-Advancing Learning Programs

Catalog
2020–2021





What Makes Training Transformative?

The essential elements of training that works.

Workforce requirements are changing – and changing quickly. People and corporations around the world are looking for efficient and effective ways to upskill. Yet many training programs don't provide the concrete knowledge and skills required to feel confident and able to truly transform a workforce or a job seeker.

UpSkills Global was founded by education professionals with extensive experience in what it takes for working adult learners to be successful. There are 5 elements that are required:

1. Current and Relevant Content

Upskilling implies modern skills. Not only must the content be modern, it needs to relate directly to the job for which it's created. Students of UpSkills Global programs are able to use what they learn immediately at work.

2. Effective, Engaging Learning Delivery

Adult learners appreciate online learning – but not all online learning is accessible or engaging. UpSkills Global training programs were created specifically for working adults. They focus on what adults need to know and practice to feel confident in their jobs. And they include downloadable tools that can be used for continual practice and learning.

3. Credible, Consistent Assessment

For employees and their bosses to feel confident in training, they need to know that those who pass a course have been consistently evaluated for their skills and knowledge. UpSkills Global courses include rigorous and consistent outcomes assessments.

4. Effective Learner Support

This is where most online learning programs fall short. And this is the major difference with UpSkills Global. Our Success Coaches are hired, trained and compensated to provide our learners with ongoing, proactive outreach and support. We also provide subject-matter tutors for those who need additional help with lessons.

5. Success Credential

Successful learners want to tell the world about their achievement. That's why we provide certificates and badges for those who successfully complete our Learner Journeys and Career Passports.



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+254-20-4440633
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Career Passports

Personal Effective Passport

Personal career effectiveness today calls for much more than technical skills. In fact, corporations and career counselors tell us the most valued workplace skills are “soft skills.” These powerful skills are you with the ability to adapt to a changing world of work.

The Personal Effectiveness Passport includes 28 courses selected for their relevance to workforce readiness and effectiveness. If you are just starting out in your career, or if you are ready to take the next step into leadership, these skills are indispensable.

The courses range from a half hour to an hour. Overall the Personal Effectiveness Passport takes, on average, six weeks to complete. The courses are 100% online so you can access them any time, day or night. You are supported every step of the way by your Success Coach. Those who complete the passport receive a Certificate of Completion.

Personal Effectiveness Passport Courses

TEAMWORK: Collaboration and Communication

- The Art and Science of Communication
- Communicating with Confidence
- Using Active Listening in Workplace Situations
- Listening Even When it's Difficult to Listen
- Planning an Effective Presentation
- Encouraging Team Communication and Collaboration
- Acting with Diplomacy and Tact
- The Building Blocks of Building Trust
- Handling Team Conflict

CRITICAL THINKING: Judgment, Problem-Solving, Decision-Making

- Getting to the Root of the Problem
- Defining Alternative Solutions to a Problem
- Confronting Your Assumptions
- Reaching Sound Conclusions
- Choosing and Using the Best Solution
- The Art of Staying Focused
- Investigating Arguments
- Developing Your Business Acumen

EMOTIONAL INTELLIGENCE: Self-Management, Values Clarification

- Becoming an Accountable Professional
- Developing a Personal Accountability Framework
- Uncovering and Utilizing Your Talents and Skills
- Aligning Goals and Priorities to Manage Time
- Maximize Your Productivity by Managing Time and Tasks
- Navigating Your Own Emotions
- Navigating Other Peoples' Emotions
- Developing Your Business Ethics
- Becoming More Professional through Business Ethics
- Establishing Self-Confidence for Life
- Leading Through Positive Influence

All Passports are
Supported by
UpSkills Global
Success Coaches.



LEADERSHIP PASSPORT ESSENTIALS

Leadership Essentials Passport

Leading dynamic teams means being able to understand key business concepts, translate them into effective strategies and communicating them to team members so they engage with you. The Leadership Essentials Passport covers the skills required to recruit, motivate and retain a dynamic team.

There are 12 courses in the Leadership Essentials Passport, ranging from one to two hours each. The courses are 100% online and supported with your Success Coach.

Leadership Essentials Passport Courses

- Leadership Essentials: Communicating Vision
- Leadership Essentials: Motivating Employees
- Leadership Essentials: Leading Business Execution
- Leadership Essentials: Creating Your Own Leadership Development
- Leadership Essentials: Leading Innovation
- Leadership Essentials: Leading Change
- Leadership Essentials: Leading with Emotional Intelligence
- Leadership Essentials: Building Your Influence as a Leader
- Assessing your Own Leadership Performance
- HR Competencies: Leadership and Ethical Practice
- Managing Motivation During Organizational Change
- Taking Action to Empower Employees



UpSkills Global Career-Mapped Learner Journeys

These Learner Journeys are designed to move employees from one skill set to the next level. They are perfect for upskilling individuals who show talent at their current level and are ready for the next step – or for entire teams ready for redeployment.

Each of these Learner Journeys contain four key elements shown to result in knowledge retention and skills development:

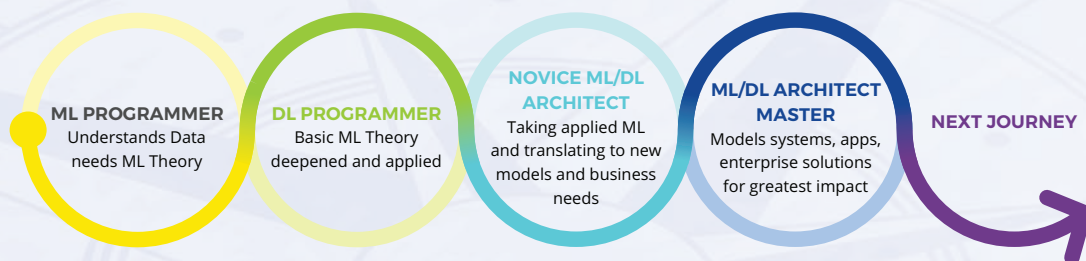
- **Job Task Orientation** – Key work functions and daily challenges that the learner performs and masters before progressing to the next role.
- **Sequenced Instruction** – Learning content served in a prescribed order and assessed.
- **Practice and Application** – Gives learners the opportunity to perform requisite tasks of the role in a safe environment and several scenarios.
- **Credentials** – Meaningful assessment and validation of skills are offered along the path to completion.

All supported by UpSkills Global Success Coaches.

Data Journeys

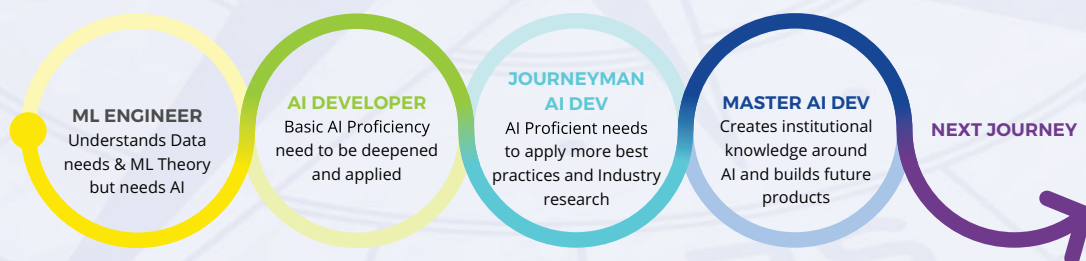
DATA JOURNEY

MACHINE LEARNING PROGRAMMER TO MACHINE LEARNING ARCHITECT



DATA JOURNEY

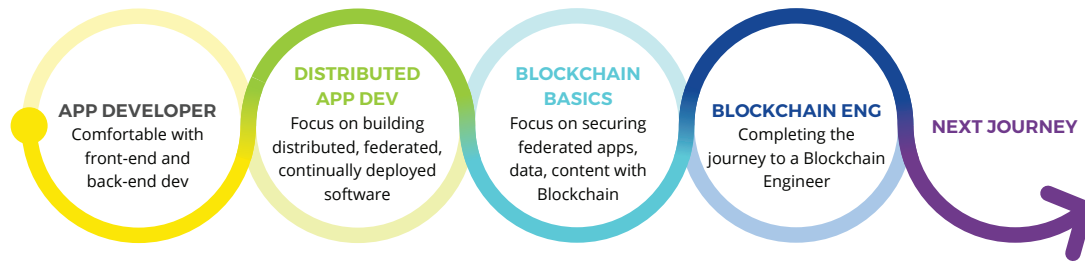
DATA/MACHINE LEARNING ENGINEER TO AI DEVELOPER



Emerging Technology Journey

EMERGING TECHNOLOGY JOURNEY

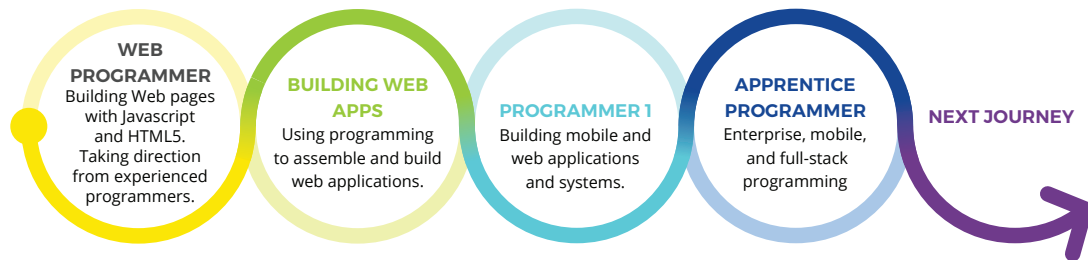
APPLICATION DEVELOPER TO BLOCKCHAIN ENGINEER



Programming Journeys

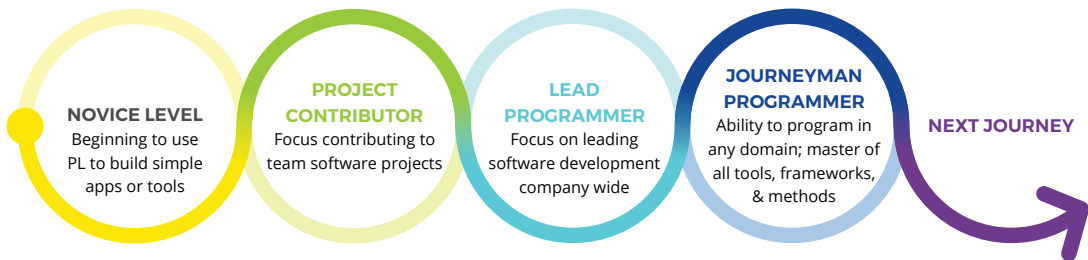
PRAGMATIC PROGRAMMING JOURNEY

WEB PROGRAMMER TO APPRENTICE PROGRAMMER



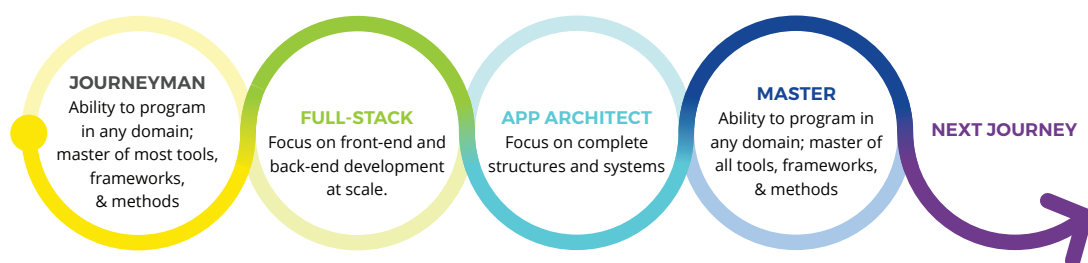
PRAGMATIC PROGRAMMING JOURNEY

APPRENTICE DEVELOPER TO JOURNEYMAN



PRAGMATIC PROGRAMMING JOURNEY

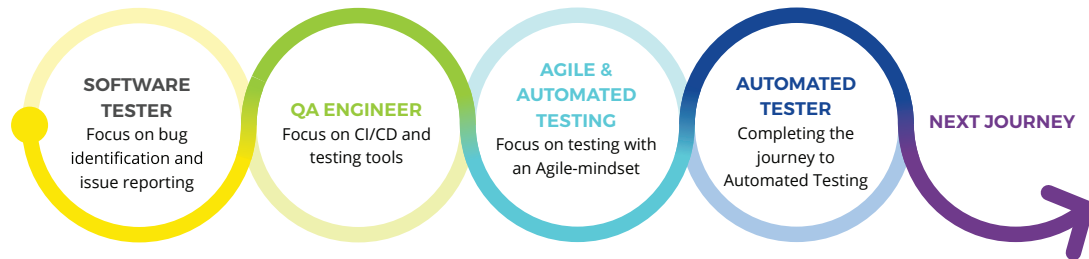
JOURNEYMAN DEVELOPER TO MASTER



DevOps Journeys

DEVOPS JOURNEY

SOFTWARE TESTER TO DEVOPS TESTER



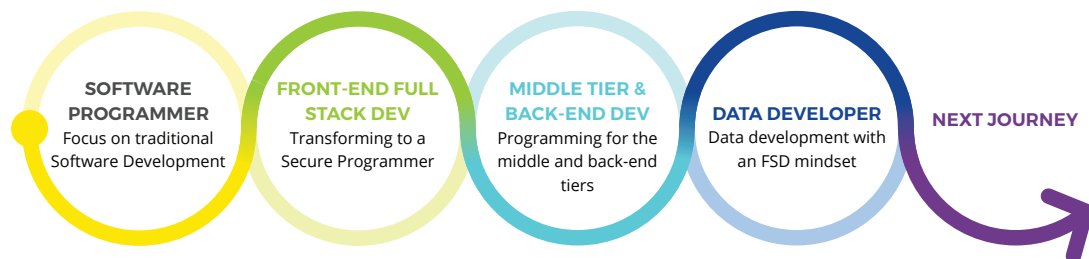
DEVOPS JOURNEY

ENTERPRISE DEVELOPER TO DEVOPS ENGINEER



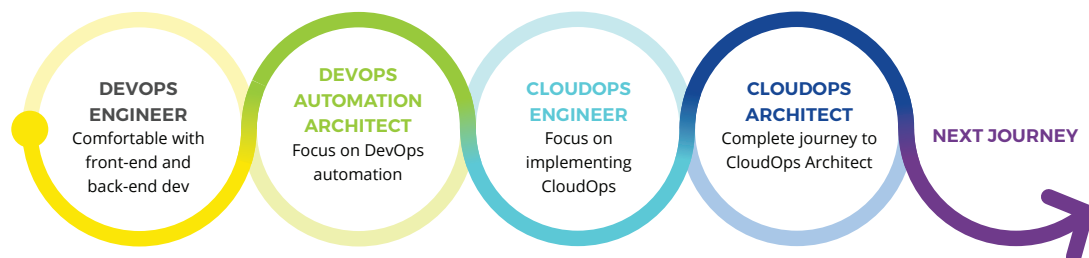
DEVOPS JOURNEY

ENTERPRISE DEVELOPER TO FULL STACK DEVELOPER



DEVOPS JOURNEY

DEVOPS TO INFRASTRUCTURE CLOUD OPS

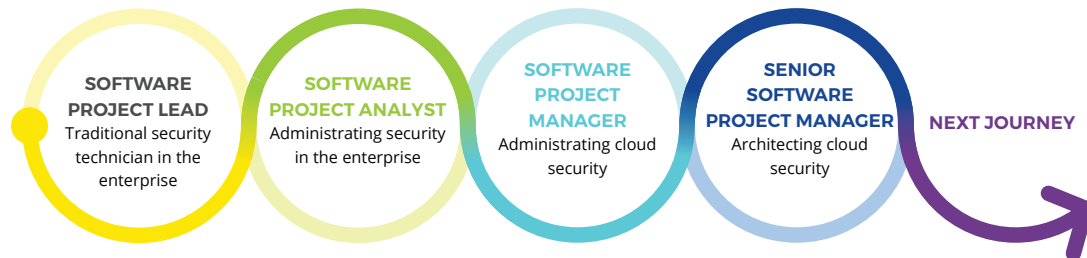




Project Management Journeys

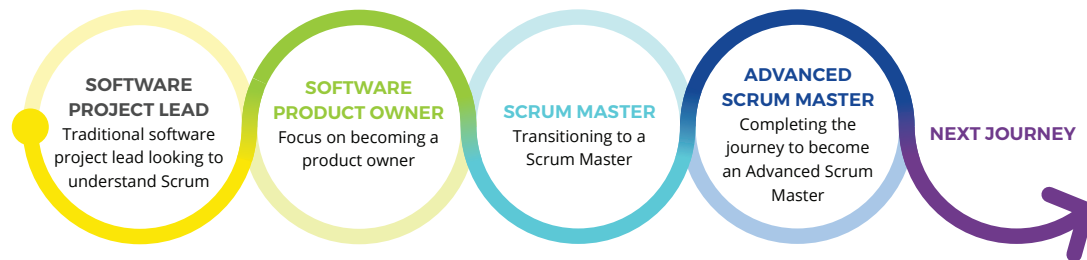
PROJECT MANAGEMENT JOURNEY

SOFTWARE PROJECT LEAD TO SENIOR SOFTWARE PROJECT MANAGER



PROJECT MANAGEMENT JOURNEY

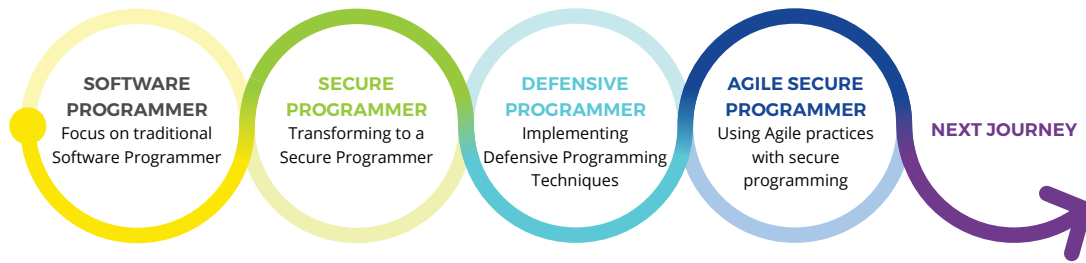
SOFTWARE PROJECT MANAGER TO ADVANCED SCRUM MASTER



Security Journeys

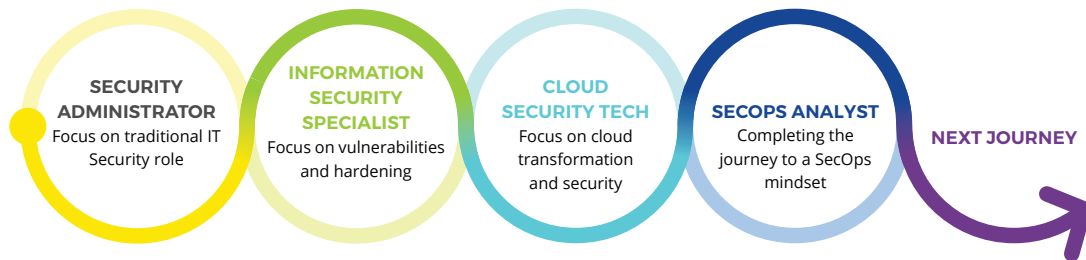
SECURITY JOURNEY

SOFTWARE PROGRAMMER TO SECURE PROGRAMMER



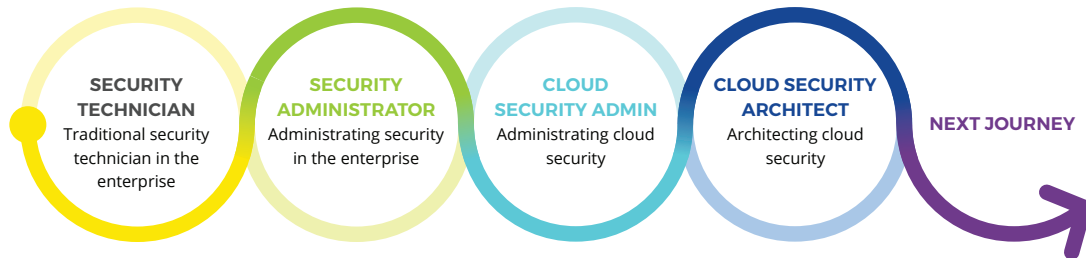
SECURITY JOURNEY

SECURITY SPECIALIST TO SECURITY OPS ENGINEER



SECURITY JOURNEY

NETWORK SECURITY TO NETWORK/CLOUD SECURITY



All Career-Mapped Learner Journeys are Supported by UpSkills Global Success Coaches.

Don't see what you need?

We can create a custom
Learner Journey for your team.
Let us know what you need.





Soft Skills Prepare the Workforce for Change

The best way to prepare for change is to arm your workforce with the skills that lead to agility. The seven Personal Effectiveness Skills relate to Teamwork, Critical Thinking and Emotional Intelligence.

Start with the Personal Effectiveness Assessment.

Soft skills can be difficult to assess. The Personal Effectiveness Assessment is an objective, accurate evaluation of soft skills competencies. The Assessment is designed to show each member of your team where they stand in abilities, and also presents a benchmark for your team as a whole, creating a roadmap for training.

It's available online from Afralti.



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